

ASHBY ST MARY PARISH COUNCIL

Annual General Meeting Thursday 22 May 2008 at 7.45 pm at
Ashby and Thurton Village Hall

MINUTES

Present: Carol Powell, Mark Rolph, Terry Kitt, and Edgar Hoddy.

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, and 1 Member of Public.

Annual General Meeting

1. Appointment of Chairman

Robert Todd was proposed by Terry Kitt and seconded by Carol Powell and agreed unanimously. Robert Todd had confirmed previously he would continue to stand as Chairman, as no further nominations were offered, Robert was duly elected. The acceptance of office form will be completed at the next meeting.

2. Appointment of Vice-Chairman

Peter Wright was proposed by Mark Rolph and seconded by Terry Kitt and agreed unanimously. Peter Wright had confirmed previously he would continue to stand as Vice Chairman, as no further nominations were offered, Peter was duly elected. The acceptance of office form will be completed at the next meeting.

3. Declaration of Interest – All Councillors Present

All councillors present completed and return the Register of Interest forms

4. Standing orders annual review

Mark Rolph and Terry Kitt had reviewed the model Standing Orders and tailored the contents to reflect Ashby St Mary Parish Council. After a discussion the new Standing Orders were formally adopted along with the annexed Code of conduct and financial Standing Orders. Proposed Terry Kitt seconded Mark Rolph.

Parish Council Meeting

1. Apologies

Received from Robert Todd, Peter Wright, Sarah Cook and Derek Blake, District Councillor

1a Election of Chairman for the meeting.

Mark Rolph was proposed for Chairman of the meeting by Terry Kitt, seconded by Carol Powell and unanimously accepted. There were no other nominations and Mark Rolph accepted the role of Chair for the meeting.

2. Declaration of Interest

There were no declarations of interest relating to items on the Agenda

3. Minutes of the meeting held on 20 March 2008.

The minutes, previously circulated, were approved and signed by the Chairman.

4. Matters Arising

Warning Signs for Early life skidding on new surfaces, to be discussed with Adrian Gunson.
Fun Day Hamper, the clerk brought along, for Councillors to see, the hamper which would be presented to the Village Hall Committee as a raffle prize for the Fun Weekend Event.

5. Finance

A Payment table and Balance of Accounts

Receipts				
30.04.08	Balance of current account		£1,401.58	
	Balance of savings account		£ 500.00	£ 1,901.58
15.04.08	VAT Return		£ 30.71	
30.04.08	Precept		£1,000.00	
01.05.08	Bank Interest		£ 4.73	
		Add		£ 1,035.44
		Balance	SubTotal	£ 2,937.02
Payments				
22.05.08	Ashby & Thurton Village Hall	100219	£ 7.00	
22.05.08	NCAPTC Subscription	100220	£ 90.85	
22.05.08	L Gray APM Refreshments	100221	£ 25.40	
22.05.08	L Gray Salary & Expenses	100222	£ 378.20	
22.05.08	L Gray Hamper for fun day	100223	£ 51.23	
22.05.08	*Ashby & Thurton Village Hall	*100224	*£ 55.00	
		Subtract	Total	£ 607.68
	New Balance			£ 2,329.34

*After a discussion is was agreed to remove cheque no 100224 for Ashby & Thurton Village Hall relating to the annual hire fee of the meeting room at the Village Hall until the relevant invoice and booking form had been received. The payment table had been agreed, proposed Carol Powell, seconded Edgar Hoddy.

B 2007/08 Audit

The Audit figures for 2007/08 presented by the Clerk to Councillors including the updated asset register were agreed and signed by the Chairman. It was agreed to record depreciation of the asset register on an annual basis.

6. Correspondence - tabled separately - Mr & Mrs Birchall to be added to Homewatch.

7. Planning Applications

Planning Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Planning Decision
2008/0156 25.01.08	16 Foxglove Close, Ashby St Mary, Single storey extension to south side of property	Approve	Approved

8. Village Hall Management Committee Representative

Terry Kitt was nominated to stand on the Village Hall committee, proposed by Mark Rolph, seconded by Carol Powell. Terry was happy to continue with this role.

Terry gave a report highlighting the following points from the last meeting. A new Chairman Mr John Pidgeon had been elected. The licence for the school to use the playing field was now in place; a grants committee had been formed to investigate funding available for the improvements the committee wanted to make regarding the car park, wall heaters and CCTV. The committee had undertaken some work at the play area for the annual Rospa inspection. The vacancy for secretary remains open. After the discussion relating to the annual hire fee, Terry would convey to the Village Hall committee that the Parish Council would like to pay for the hire of the Village Hall Annually and would await the invoice and booking form in due course. Mark Rolph asked if the scheduled meeting dates of the Village Hall Committee to be included on the Ashby Parish Council Web site.

9. Web site

The Web site had been updated with enhancements relating to the maps and the Parish Plan which had experienced problems recently. Mark asked for residents to send him old photographs of Ashby St Mary to build up a photographic history on the site.

10. Homewatch

The details of the Safer Neighbourhood Action Panel (SNAP) meeting on 11 June at Haddiscoe Village Hall 7.30pm had been posted on the web site . This meeting is for residents and Police to discuss and identify the areas where the Police are required in villages for assistance relating to unsocial behaviour, speeding and other issues.

Mrs Wood, a resident, had attended the meeting to report that her Co-ordinator had been away for 3 months and as Mrs Wood did not have access to a computer wanted to be updated on recent events and activities of the Homewatch programme. Carol Powell thanked Mrs Wood for attending the meeting and discussed other ways in which she could be updated concerning Homewatch.

11. Public Consultation including reports from County and District Councillors

Report from Adrian Gunson, County Councillor

Yellow line proposals in Ashby Road and Thurton Street continue to be ongoing issues.

The consultation with the Village would commence soon.

Schools- Thurton School building schedule was continuing well. Hobart High School had the official opening of the All Weather Surface by footballer Mark Upson.

Car Parking charges in Loddon- the proposals by South Norfolk include 2 hours free parking at Church Plain and the option of Long and Short stay car parking at the staithe.

Bus Service- the service into Norwich continues to have problems that would be solved when Bus Net is fitted to replacement buses on this route later in the year. The Bus Net system reports to a control room the location of a bus on its route.

A146- the surface dressing close to Highway Nurseries is now complete. The current price of oil will affect the amount of further repairs to Norfolk roads as the price increase is reflected in the cost of bitumen and diesel.

Local Government Review – After consultation and proposals regarding the reorganisation of Local Government a preferred option will be announced in July

Housing Development Plan for Norfolk – The plan for Norfolk remains ongoing with several option including New Towns and the further development of Markets Towns.

Police Inspector John Allison based at Poringland also covers Loddon and the new Sergeant for the Safer Neighbourhood Teams is Mark Aldis also based at Poringland.

Terry Kitt discussed the new slippery road signage put in place at Hellington Corner which had not been put in at the surfaced dressed area close to Yelverton Garage. He asked if there was a difference in the material used but requested that in any case the signage should be a continuity issue as had been previously confirmed by a Highways Engineer.

Terry also discussed the issues regarding the cutting of verges should in places be made deeper for visibility and safety along stretches of the A146. Adrian Gunson confirmed that the timings of these cuts were governed by the weather and amount of growth but would contact the Highways regarding the two points made by Terry.

12. Other Matters for future agendas and items for information

Parish Plan Action list review – To be included as an agenda item

13. Date of next meeting to be held on 17 July 2008

The meeting closed at 10.20pm